**PART E: REPORTING DOCUMENTS**

**ATTACHMENT E1: CONFIDENTIAL RECORD OF INFORMAL COMPLAINT**

|  |  |  |
| --- | --- | --- |
| Name of person receiving complaint  |  | Date: / /  |
| Complainant’s Name  |  | [ ]  Over 18 [ ]  Under 18  |
| Role/status  | [ ]  Administrator (volunteer) [ ]  Athlete/player [ ]  Coach/Assistant Coach [ ]  Employee (paid) [ ]  Official  | [ ]  Parent[ ]  Spectator[ ]  Support Personnel[ ]  Other…………………………………. |
| Location/event of alleged issue  |  |
| Facts as stated by complainant  |
| Nature of complaint (category/basis/grounds)Can tick more than one box  | [x]  Harassment[ ]  Sexual/sexist [ ]  Sexuality [ ]  Race [ ]  Religion [ ]  Pregnancy [ ]  Other  | [ ]  Discrimination[ ]  Selection dispute[ ]  Personality clash[x]  Bullying[ ]  Disability[ ]  Child Abuse | [ ]  Coaching methods[x]  Verbal abuse[ ]  Physical abuse [ ]  Victimisation [ ]  Unfair decision |
| ……………………………………………………………………..…… |
| What they want to happen to fix issue  |  |
| What information provided  |  |
| What they are going to do now  |  |