**PART E: REPORTING DOCUMENTS**

**ATTACHMENT E1: CONFIDENTIAL RECORD OF INFORMAL COMPLAINT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of person receiving complaint |  | | Date: / / | |
| Complainant’s Name |  | | Over 18  Under 18 | |
| Role/status | Administrator (volunteer)  Athlete/player  Coach/Assistant Coach  Employee (paid)  Official | | Parent  Spectator  Support Personnel  Other  …………………………………. | |
| Location/event of alleged issue |  | | | |
| Facts as stated by complainant | | | | |
| Nature of complaint (category/basis/grounds)  Can tick more than one box | Harassment  Sexual/sexist  Sexuality  Race  Religion  Pregnancy  Other | Discrimination  Selection dispute  Personality clash  Bullying  Disability  Child Abuse | | Coaching methods  Verbal abuse  Physical abuse  Victimisation  Unfair decision |
| ……………………………………………………………………..…… | | | |
| What they want to happen to fix issue |  | | | |
| What information provided |  | | | |
| What they are going to do now |  | | | |